

**Charles University**  
**Faculty of Pharmacy in Hradec Králové**

**Dean's Directive N. 2/2025**

**Principles of Awarding Scholarship for Publications**

In relation to the Scholarship and Bursary Rules of Charles University of 14 December 2016, as amended, and Article 3 (1) a) of the Rules for Awarding Scholarships and Bursaries at the Faculty of Pharmacy in Hradec Králové of 2 June 2017, and following the consideration of the issue at the Dean's Board meeting on 1 March 2025, I hereby determine, with effect as of 1 March 2025, that a scholarship for excellent study results in the form of publications may be awarded to students enrolled to study at the Faculty of Pharmacy in Hradec Králové, as follows:

1. The scholarship may be awarded to students in the doctoral study programme and master's study programme enrolled in the full-time or combined form of study, unless they are simultaneously employees of the Faculty who serve as internal investigators of the Cooperatio program at the Faculty.
2. Doctoral students may be awarded the scholarship for publications sent to the publisher during the standard length of their study plus six months (i.e. 4 + 0.5 years). The relevant date is the date of sending the respective paper/article to the editors of a journal that subsequently published the paper/article. As for monographs, the relevant date is the date of sending the publication to print.
3. An application for the scholarship can be submitted during the course of studies, that is, for doctoral students before the defense of their dissertation, and for master's students before taking the final part of the state examination.
4. All students must indicate their affiliation with the Faculty in the publication.
5. An application for the scholarship may be submitted for the following outputs:
  - a) Publication in journals with an Impact Factor according to the database Journal Citation Reports (JCR) maintained by Clarivate Analytics, which is in at least one field under JCR placed in 1<sup>st</sup> - 3<sup>rd</sup> quartile according to the indicator Article Influence Score (AIS);
  - b) As for the area of social pharmacy – publications in peer-reviewed journals indexed in the JCR or SCOPUS databases that do not meet the criteria of the previous point a);
  - c) Publication of monographs.
6. An application is to be submitted through the Graduate Student & Research Services of the Faculty by the (principal) author of the publication; should the principal author be a student an application is to be submitted by their supervisor. The applicant is to use the form posted on the website of the Faculty.
7. A copy of the published work is to be appended to the application. In special cases, e.g. where it is necessary to pay the scholarship before the defence of a dissertation, it is possible to append a manuscript together with a letter of confirmation issued by the publisher that the work has been accepted for printing.
8. The total amount of a scholarship calculated in compliance with Appendix 1 is to be distributed among students according to their share in the work. The extent of their

respective shares in percentage is to be determined by the corresponding (principal) author of the publication. Where a student is a corresponding author the amount of shares is to be determined by their supervisor.

9. Calculation of a scholarship is to be executed by the Graduate Student & Research Services of the Faculty.
10. Exceptionally high-quality publications, for which the product of the Impact Factor (IF) and Article Influence Score (AIS) exceeds a value of 20, will be nominated for the Dean's Special Award, and the student will be granted an increased scholarship, the amount of which will be determined by the Dean of the faculty after discussion with the Dean's Board.
11. This Directive is to replace Dean's Directive N. 9/2023.
12. Publications submitted to publishers by 30 September 2025 are governed by Dean's Directive N. 9/2023 as for awarding a scholarship if it is more advantageous for the student.
13. This Directive on 1 March 2025.

doc. PharmDr. Jaroslav Roh, Ph.D.  
Dean

Hradec Králové, 12 March 2025

## APPENDIX 1 – METHODOLOGY FOR SCHOLARSHIP CALCULATION

Amount of scholarship in CZK =  $A \times B$ , where:

**A = coefficient of output**

**B = place of the student applying for scholarship in the team of all authors of the output:**

- |                     |          |
|---------------------|----------|
| 1. author:          | B = 1    |
| 2. author:          | B = 0,5  |
| 3. author:          | B = 0,25 |
| 4. and next author: | B = 0,1  |

**Determination of the coefficient of output (A):**

1. **Publications in renowned impact journals listed in the Journal Citation Reports (JCR) database by Clarivate Analytics, which at the date of the scholarship payment application were ranked in the first to third quartile (Q1, Q2, or Q3,  $1 \geq$  Percentile according to AIS  $\geq 0.25$ ) in at least one category in one of the last two known journal rankings in the Web of Science (WoS).**

Scholarship is awarded only in the case of publications *in extenso*; scholarship is not awarded in the case of published abstracts or conference proceedings.

**A =  $A1 \times A2 \times A3$**

**A1** is the percentile value according to AIS;

If the journal is listed in multiple categories, then A1 is the highest percentile value according to AIS.

Depending on the percentile value the following applies:

- Q1 minimum amount of 15 000 with a linear increase up to a maximum of 40 000;
- Q2 minimum amount of 5 000 with a linear increase up to a maximum of 15 000;
- Q3 minimum amount of 2 000 with a linear increase up to a maximum of 5 000.

*The percentile values according to AIS are listed in the internal table JCR23.xls and are subsequently updated annually on the page*

<https://intranet.faf.cuni.cz/Oddeleni/SVKI/Prehledy-casopisu/>.

**A2** takes on values depending on the type of publication.

- Article: A2 = 1
- Letter: A2 = 0,5
- Review: A2 = 0,7
- Other: A2 = 0

**A3** takes on values depending on the journal publisher.

- MDPI, Hindawi, Frontiers and Bentham: A3 = 0,25
- Other publishers: A3 = 1

**2. For the field of social pharmacy – publication in peer-reviewed journals indexed in the JCR or SCOPUS databases that do not meet the criteria of the previous point 1.**

Scholarship is awarded only in the case of publications *in extenso*; scholarship is not awarded in the case of published abstracts.

$$A = A1 \times A2 \times A3$$

$$A1 = 2\ 000$$

A2 takes on values depending on the type of publication.

- Article: A2 = 1
- Letter: A2 = 0,5
- Review: A2 = 0,7
- Other: A2 = 0

A3 takes on values depending on the journal publisher.

- MDPI, Hindawi, Frontiers and Bentham: A3 = 0,25
- Other publishers: A3 = 1

**3. Publication of scientific monographs or chapters in monographs:**

The awarding of the scholarship and its amount will be decided by the Dean of the faculty after discussion with the Dean's Board, based on the submitted monograph. The key evaluation criteria are: the number of pages of the chapter, the total number of pages of the monograph, and its classification in the Norwegian Register for Scientific Journals, Series and Publishers (Level 0, Level 1, Level 2), <https://kanalregister.hkdir.no/en>.