

Charles University
Faculty of Pharmacy in Hradec Králové

Dean's Directive N. 8/2024

Guaranteed Minimum Income of Full Time Doctoral Students

The amount of the basic doctoral bursary is regulated in Dean's Directive N.3/2024 Determination of the Amount of Doctoral Bursaries. Charles University, Faculty of Pharmacy in Hradec Králové (FaF UK) acknowledges the need to increase the income of doctoral students so that a high standard of the doctoral study as well as a quality supervision over students in doctoral programmes could continue to be preserved.

Article 1

Introductory Provisions

1. Full-time doctoral students at FaF UK, except for those students whose bursary has been reduced or those students who are subject to termination of study proposed by the Subject-Area Board as a result of the annual assessment, are entitled to additional income exceeding the amount of the basic doctoral bursary.
2. Additional income above the basic doctoral bursary is to be on average at least CZK 2,000 a month from 1 July 2024 to 31 December 2024; and CZK 3,000 a month from 1 January 2025. Those amounts should be paid to the student in such a way that at the end of a calendar year (alternatively on the date of the student's successful completion of study) their total amount corresponds to the multiple of the number of months during which the student was a full-time student in the given year.¹
3. The amount of the bursary granted and/or gross wages is relevant for the calculation of the amount of additional income.
4. The supervisor of a student is responsible for payment of additional income in the amount pursuant to paragraph 2.
5. Should additional income at least in the amount prescribed under paragraph 2 have not been paid to the student by the end of a calendar year the outstanding amount would be paid to the student from the funds of the FaF UK no later than in January of the following year, and the research group of the respective supervisor will receive the budget for the following year decreased by that amount.

Article 2

Additional income above the basic doctoral bursary

1. Additional income above the basic doctoral bursary exclusively includes income resulting from activities directly connected to the content of the doctoral study, in particular as follows:

¹ In the period between 1 July 2024 and 31 December 2024, the total amount of additional income is calculated for six months, i.e. at the end of 2024, the amount is CZK 12,000. As of 1 January 2025, the amount will reach CZK 36,000 a year per student.

- a. Income paid from project grants and projects financed from external funds (the Grant Agency of the CR, the Czech Health Research Council, the Technology Agency of the CR, the Grant Agency of Charles University, research OP projects, etc.);
 - b. Income paid from the fund of a particular research group or from the budget of a department;
 - c. Income from ancillary business activities, complementary activities, and contract research;
 - d. Income obtained for work within a part-time job at the Faculty in the position of an Academic 1, or via an agreement to complete a job or an agreement to perform work provided that their respective subjects include scientific and research activities.
2. The following payments do not qualify as additional income:
 - a. An increase of the regular doctoral bursary after successful completion of the state doctoral examination and successful completion of an internship abroad;
 - b. Scholarships for publications;
 - c. Income from pedagogical activities;
 - d. Scholarships for making an invention or a utility design;
 - e. Scholarships and bonuses for representation of, and other activities for the Faculty (e.g. results in sports, in cases worth special consideration, promotion of the Faculty, collaboration during the Faculty's Open Day, etc.);
 - f. Scholarships for active participation at post-graduate and post-doctoral conferences;
 - g. Scholarships for submitting a grant-project proposal to the Grant Agency of Charles University;
 - h. Scientific awards complemented with a financial bonus (awards of scientific associations for publications, competitions such as Siemens, Angelini Awards, etc.);
 - i. Reimbursement of travel costs regarding business trips abroad, bursary to support study abroad of Czech students and to support study in the Czech Republic of foreign students;
 - j. Special bonuses granted by the Dean of the Faculty;
 - k. Scholarships for early successful completion of study.
 3. The Dean having considered the issues with the Dean's Board will decide whether any other potential incomes are to be included in additional income above the basic doctoral bursary. An application for such consideration is to be submitted via the Graduate Student and Research Services Department.

Article 3 Final Provisions

1. This Directive was considered by the Dean's Board on 8 April 2024.
2. This Directive was considered and approved by the Academic Senate FaF UK at its meeting on 22 May 2024.
3. This Directive becomes valid as on the date of its undersigning and effective as of 1 July 2024.

Hradec Králové, 6 June 2024

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Dean of the Faculty