

Charles University
Faculty of Pharmacy in Hradec Králové

Dean's Directive N. 9/2023

Principles of Awarding Scholarship for Publications

In relation to the Scholarship and Bursary Rules of Charles University of 22 April 2022, as amended, and Article 3 (1) a) of the Rules for Awarding Scholarships and Bursaries at the Faculty of Pharmacy in Hradec Králové of 2 June 2017, and following the consideration of the issue at the Dean's Board meeting on 17 April 2022, I hereby determine, with effect as of 1 June 2023, that a scholarship for excellent study results in the form of publications may be awarded to students enrolled in the doctoral study programme (or in certain cases also in master's study programme) at the Faculty of Pharmacy in Hradec Králové, as follows:

1. The scholarship may be awarded to students in the doctoral study programme and master's study programme enrolled in the full-time or combined form of study, unless they are simultaneously employees of the Faculty of Pharmacy in Hradec Králové.
2. The scholarship may be awarded only before the dissertation or master's thesis have been defended.
3. Doctoral students may be awarded the scholarship for publications sent to the publisher during the standard length of their study plus six months (i.e., 4 + 0.5 years). The relevant date is the date of sending the respective paper/article to the editors of a journal that subsequently published the paper/article. As for monographs, the relevant date is the date of sending the publication to print.
4. All students must indicate their affiliation with the Faculty; should a student be affiliated with more institutions they must submit a statement along with their application for scholarship that only the Faculty of Pharmacy in Hradec Králové is to be indicated in RIV (Register of Output Information) as their home institution.
5. **It is necessary to expressly indicate the support of Specific University Research, if applicable, in the paper/article to be published, in compliance with instructions of the Faculty applicable at the moment of sending the text for review.**
6. Where the support of Specific University Research cannot be indicated the Vice-Dean for Scientific Activity and Doctoral Studies of the Faculty may grant an exemption. A written application with reasons why the support of Specific University Research could not be indicated in the publication is to be submitted to the Graduate Student & Research Services of the Faculty.
7. An application for the scholarship may be submitted for the following outputs:
 - a) Publication in journals with an Impact Factor according to the database Journal Citation Reports (JCR) maintained by Clarivate Analytics, which is in at least one field under JCR placed in 1st - 3rd quartile according to the indicator Article Influence Score (AIS);
 - b) Publication in journals with an Impact Factor according to the database Journal Citation Reports (JCR) maintained by Clarivate Analytics, which has not been assigned AIS yet;
 - c) As for the area of social pharmacy – publication in journals with an Impact Factor according to the database Journal Citation Reports (JCR) maintained by Clarivate

- Analytics, which has not been placed in any field in a position better than 4th quartile according to AIS;
- d) As for the area of social pharmacy – publication in peer-reviewed journals without Impact Factor, indexed in databases SCOPUS or ERIH;
 - e) Publication of monographs.
8. An application is to be submitted through the Graduate Student & Research Services of the Faculty by the (principal) author of the publication; should the principal author be a student an application is to be submitted by their supervisor. The applicant is to use the form posted on the website of the Faculty.
 9. A copy of the published work is to be appended to the application. In special cases, e.g., where it is necessary to pay the scholarship before the defence of a dissertation, it is possible to append a letter of confirmation issued by the publisher that the work has been accepted for printing.
 10. The total amount of a scholarship calculated in compliance with Appendix 1 is to be distributed among students according to their share in the work. The extent of their respective shares in percentage is to be determined by the corresponding (principal) author of the publication. Where a student is a corresponding author the amount of shares is to be determined by their supervisor.
 11. Calculation of a scholarship is to be executed by the Graduate Student & Research Services of the Faculty.
 12. If there is a positive tendency in spending the resources of the Bursary and Scholarship Fund and the Specific University Research projects the Dean's Board could decide that extraordinary scholarships may be awarded for publication activities at the end of the respective calendar year in addition to the amounts calculated according to Appendix 1.
 13. Publications submitted to publishers by 31 May 2023 are governed by Dean's Directive N. 17/2019 as for awarding a scholarship.
 14. This Directive is to replace Dean's Directive N. 17/2019. This Directive comes into force on the date of signature and becomes effective on 1 June 2023.

doc. PharmDr. Jaroslav Roh, Ph.D.
Dean

Hradec Králové, 9 May 2023

APPENDIX 1 – METHODOLOGY FOR SCHOLARSHIP CALCULATION

Amount of scholarship in CZK = $A \times B$, where:

A = coefficient of output

B = place of the student applying for scholarship in the team of all authors of the output:

1. author: B = 1
2. author: B = 0,5
3. author: B = 0,25
4. and next author: B = 0,1

Determination of the coefficient of output (A):

1. **Publication in renowned journals with an Impact Factor in the first quartile (Q1) within the respective field according to AIS indicator in one of the latest two known journal rankings within Web of Science, as on the date of submission of an application for scholarship.**

Scholarship is awarded only in the case of publications *in extenso*; scholarship is not awarded in the case of published abstracts.

A = latest value of Impact Factor of the journal x 8000

Minimum amount CZK 24,000; maximum amount CZK 80,000.

2. **Publication in renowned journals with an Impact Factor in the second quartile (Q2) within the respective field according to AIS indicator in one of the latest two known journal rankings within Web of Science, as on the date of submission of an application for scholarship.**

Scholarship is awarded only in the case of publications *in extenso*; scholarship is not awarded in the case of published abstracts.

A = latest value of Impact Factor of the journal x 6000

maximum amount CZK 60,000.

3. **Publication in journals**

- **with an Impact Factor in the third quartile (Q3) within the respective field according to AIS indicator in one of the latest two known journal rankings within Web of Science, as on the date of submission of an application for scholarship; or**
- **publication in journals with questionable quality of peer-review procedure (publishers MDPI, Hindawi and Frontiers); or**
- **publication in journals with an Impact Factor where AIS indicators have not been set by the date of submission of an application for scholarship.**

Scholarship is awarded only in the case of publications *in extenso*; scholarship is not awarded in the case of published abstracts.

A = latest value of Impact Factor of the journal x 2000

maximum amount CZK 20,000.

4. **Publication in journals with an Impact Factor not complying with criteria 1, 2 or 3 above, and in journals without an IF indexed in the SCOPUS or ERIH databases (only for the field of social pharmacy)**

A = 4000.

5. Publication of scientific monographs or chapters in monographs:

Scholarship is awarded upon the decision of the Dean's Board having considered the submitted monograph and the amount of scholarship.